

Position opens: August 22, 2017

Elko County Human Resources Employment Opportunity Announcement

POSITION: Equipment Operator – Roads Department (Elko Shop)

SALARY: Step 1 - \$ 21.6668
Step 2 - \$ 22.3169
Step 3 - \$ 22.9864

APPLICATION DEADLINE: September 13, 2017

Elko County Roads Department is seeking equipment operator candidates, versatile with backhoes, loaders, dozers and motor graders. Must possess a Class A CDL License and have carpentry abilities, including experience with concrete construction. Candidate must have knowledge of basic road repair and general equipment repair and maintenance. Duties include but are not limited to the operation of patrol and snow plow, snow removal, installation and maintenance of cattle guards. The ability to pass a pre-employment drug screen is mandatory. Candidates must submit a copy of their DMV Driving Record with an employment application.

- 100% PERS Retirement
- Minimal Fee for Employee Health, Vision, Dental and Life Insurance

Obtain an application and full job description at www.elkocountynv.net.

Elko County Human Services
540 Court St, Suite 105 (Physical Address)
571 Idaho St. (Mailing Address)
Elko, NV 89801
(775) 738-4375 phone
(775) 738-5984 fax

Elko County is an Equal Opportunity Provider and Employer.

In compliance with applicable laws reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations.



**ELKO COUNTY
HUMAN SERVICES**
571 Idaho Street
Elko, NV 89801
775.738.4375
775.738.5984 (fax)

**Job Code: 17105
Date Est.:
Last Rev.: 8/2013
FLSA: Non-exempt
Probation: 6 Months**

EQUIPMENT OPERATOR

DEFINITION

Responsible for the maintenance of county roads, bridges, cattle guards, culverts, signs and equipment.

SUPERVISION RECEIVED AND EXERCISED

Receives moderate direction from the Highway Supervisor.

EXAMPLES OF DUTIES

Duties may include, but are not limited to the following:

- Determine the need and priority of the maintenance of equipment assigned to this position.
- Determine the type and quantity of materials required to complete any certain job.
- Grade the surface of gravel roads as required.
- Prepare and maintain paved surfaces by safely operating equipment such as belly dump, grader, etc.
- Haul heavy equipment to and from job site using transport.
- Install and maintain culverts.
- Install and maintain bridges.
- Versatility to operate different types of equipment carefully and safely.
- Installation and maintenance of cattle guards.
- Operate patrol and snow plow to safely remove snow from roadways.
- Plan with supervisor weekly activities and jobs to be performed and completed.

- Complies with all Elko County Policies and department procedures.
- Accurately complete work assignments in a timely manner.
- Advise supervisor of project work status.
- Communicates tactfully and skillfully with co-workers, customers and the general public.
- Listens carefully and responds appropriately.
- Operate backhoe and loader.
- Assigned job tasks/duties are not limited to the essential functions.

QUALIFICATIONS

KNOWLEDGE OF:

- Basic carpentry practice and procedures, specifically in concrete construction.
- General equipment repair and maintenance.
- Basic road repair procedures.

ABILITY TO:

- Operate heavy equipment carefully and safely.
- Design and build forms used for installation and maintenance of bridges.
- Evaluate situations and make recommendations to supervisor concerning work to be completed.

EXPERIENCE AND EDUCATION

- Operate heavy equipment carefully and safely.
- Design and build forms used for installation and maintenance of bridges.
- Evaluate situations and make recommendations to supervisor concerning work to be completed.

LICENSES OR CERTIFICATES

Must possess a Class CDL (A) driver's license, or have the ability to obtain one within six (6) months of employment

MACHINES / TOOLS / EQUIPMENT

- Hand tools.
- Wrenches.
- Pick – up trucks.
- Motor grader.
- Snow plow.
- Dump truck.
- Low boy.
- Backhoe.
- Loader.
- Dozer.
- Transport
- Water truck.
- Chain saw.
- Concrete mixer.

OTHER REQUIREMENTS

- Must be able to meet all physical requirements of the job including but not limited to lifting and carrying heavy objects and working outdoors in all weather conditions.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed in an outdoor setting. Outdoor work is required in the maintenance of county roads, bridges and equipment. Hand-eye coordination is necessary to operate vehicles and various pieces of tools and equipment.

While performing the duties of this job, the employee is frequently required to talk or hear; sit; use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is required to stand or walk.

The employee must infrequently lift and / or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee works in outside weather conditions. The employee is occasionally exposed to wet and / or humid conditions or airborne particles.

The noise level in the work environment is usually moderate to loud in the field.