



Elko County Assessor's Office
P.O. Box 8 , Elko, Nv 89803
Elko County Courthouse
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www.elkocountynv.net

To All Businesses Currently Reporting Personal Property in Elko County

Due to increased workloads, a smaller budget and a smaller staff, our office must revise our policy regarding some of the courtesies we were able to render in the past in order to focus on tasks related to assessment of real and personal property. For those of you needing depreciation schedules or assessed values there are sources available on line where this data is available. They are as follows:

- Personal Property Assessment Manual: This publication can be retrieved from the State of Nevada website. This is through the Department of Taxation, Department of Assessment Standards and includes all necessary depreciation schedules and other information which may assist you in completing your personal property affidavits.

[http://tax.state.nv.us/taxnew/DOAS_Publications.html#LOCALLY ASSESSED PUBLICATIONS](http://tax.state.nv.us/taxnew/DOAS_Publications.html#LOCALLY_ASSESSED_PUBLICATIONS)

- Assessed Values: You can access personal property assessed values at our website : <http://www.elkocountynv.net>

From the County home page, click the Assessor tab to access the Assessor's files. Once the search page has come up, look in the upper left corner in the grey area for "Additional Information" and click on that phrase. A pull down menu will appear. Select "Personal Property Active Accounts". Enter the parcel # (i.e. BU XXXXXX) on the search screen, and click Go. Once you have reached the name and address screen, assessed values can be found by clicking on "Tax Years". This will only provide you with a total assessed value at this time. If you need a breakdown, please request this information via email to: smorris@elkocountynv.net. Occasionally certain versions of Windows have difficulty accessing our website. A patch can be found at: <http://www.java.com>

We encourage all businesses who submit personal property lists to this office to keep a copy for their files as we can no longer supply copies at taxpayer expense. There will be a charge of \$1.00 per page from this point forward. Regrettably, the high number of businesses which request multiple lists each year can no longer be funded by the taxpayers. If hard copy is mailed, there will be an additional charge for postage. If faxed, there will be a fee of \$1.00 per page to all long distance numbers which are not toll free.

****Please note** We do not plan to provide access to equipment lists for businesses for retrieval on the website as those records may include confidential data that is not considered public record.** If you have any questions, please feel free to contact me at the number listed above or to email. Thank you for your time and consideration in this matter.

Sincerely,

Joe Aguirre, Elko County Assessor