

ELKO COUNTY BOARD OF COMMISSIONERS

AGENDA REQUEST FORM

Agenda items including attachments are due at 5:00 p.m., <u>SEVEN (7)</u> business days before the scheduled meeting. Just as a reminder, official county holidays do affect the deadline for agenda submissions. <u>Items submitted after the deadline</u> will be placed on the next meeting agenda.

Request From	Contact Info
Meeting Date	Time Needed in Minutes
Description of Agenda Item (need de	letailed information)
Recommended Motion (i.e. action you presenting information)	u would like the Commissioners to take or are you just
Legal Review Required	District Attorney Approval & Date
☐ Yes	
□ No	

Publication Required Yes No	Responsible Party for Publication	
Business Impact Statement Required Yes No	A Business Impact Statement Packet is available on the Elko County Website.	
Other Reviews of Request Completed	yd k	
Budget Effects	Grant Applications	
Expenditure	Total Grant Request	
Revenue	Matching Funds Amount Being Requested in Cash	
Currently Budgeted	Matching Funds Amount In-Kind or Budgeted	
☐ Yes ☐ No		
Total Amount Requested		
List of Attachments/Back Up Information (must be attached)		