

Position opens: September 7, 2018

Elko County Human Resources Employment Opportunity Announcement

POSITION: Equipment Operator – Roads Department (Elko Shop)

SALARY: Step 1 - \$ 21.6668
Step 2 - \$ 22.3169
Step 3 - \$ 22.9864

APPLICATION DEADLINE: September 21, 2018

Elko County Roads Department is seeking equipment operator candidates, versatile with backhoes, loaders, dozers and motor graders. Must possess a Class A CDL License and have carpentry abilities, including experience with concrete construction. Candidate must have knowledge of basic road repair and general equipment repair and maintenance. Duties include but are not limited to the operation of patrol and snow plow, snow removal, installation and maintenance of cattle guards. The ability to pass a pre-employment drug screen is mandatory. Candidates must submit a copy of their DMV Driving Record with an employment application.

- 100% PERS Retirement
- Minimal Fee for Employee Health, Vision, Dental and Life Insurance

Obtain an application and full job description at www.elkocountynv.net.

Elko County Human Services
540 Court St, Suite 105 (Physical Address)
571 Idaho St. (Mailing Address)
Elko, NV 89801
(775) 738-4375 phone
(775) 738-5984 fax

Elko County is an Equal Opportunity Provider and Employer.

In compliance with applicable laws reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations.



**ELKO COUNTY
HUMAN SERVICES**
571 Idaho Street
Elko, NV 89801
775.738.4375
775.738.5984 (fax)

Job Code: 17105
Date Est.:
Last Rev.: 8/2017
FLSA: Non-exempt
Probation: 6 Months

EQUIPMENT OPERATOR

DEFINITION

Responsible for the maintenance of county roads, bridges, cattle guards, culverts, signs and equipment.

SUPERVISION RECEIVED AND EXERCISED

Receives moderate direction from the Assistant Roads Supervisor and general direction from the Roads Supervisor.

EXAMPLES OF DUTIES

The following duties are typical for this position. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

- Determine the need and priority of the maintenance of equipment assigned to this position.
- Determine the type and quantity of materials required to complete any certain job.
- Grade the surface of gravel roads as required.
- Prepare and maintain paved surfaces by safely operating equipment such as belly dump, grader, etc.
- Haul heavy equipment to and from job site using transport.
- Install and maintain culverts.
- Install and maintain bridges.
- Versatility to operate different types of equipment carefully and safely.
- Installation and maintenance of cattle guards.
- Operate patrol and snow plow to safely remove snow from roadways.
- Plan with supervisor weekly activities and jobs to be performed and completed.
- Complies with all Elko County Policies and department procedures.
- Accurately complete work assignments in a timely manner.
- Advise supervisor of project work status.

- Communicates tactfully and skillfully with co-workers, customers and the general public.
- Listens carefully and responds appropriately.
- Operate backhoe and loader.

QUALIFICATIONS

KNOWLEDGE OF:

- Basic carpentry practice and procedures, specifically in concrete construction.
- General equipment repair and maintenance.
- Basic road repair procedures.

ABILITY TO:

- Operate heavy equipment carefully and safely.
- Design and build forms used for installation and maintenance of bridges.
- Evaluate situations and make recommendations to supervisor concerning work to be completed.

EXPERIENCE AND EDUCATION

- Operate heavy equipment carefully and safely.
- Design and build forms used for installation and maintenance of bridges.
- Evaluate situations and make recommendations to supervisor concerning work to be completed.

LICENSES OR CERTIFICATES

Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.

- Nevada Class A CDL License within 6 months of employment.

MACHINES / TOOLS / EQUIPMENT

- Hand tools.
- Wrenches.
- Pick – up trucks.
- Motor grader.
- Snow plow.

- Dump truck.
- Low boy.
- Backhoe.
- Loader.
- Dozer.
- Transport
- Water truck.
- Chain saw.
- Concrete mixer.

OTHER REQUIREMENTS

- Must be able to meet all physical requirements of the job including but not limited to lifting and carrying heavy objects and working outdoors in all weather conditions.
- This position has been identified as safety sensitive and is subject to random drug and alcohol screenings.

Physical and Mental Requirements:

The physical and mental requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.

Strength, stamina, and agility to frequently sit while driving assigned vehicles; to stoop, squat, bend, kneel, crouch, crawl, climb, or balance. Strength and stamina to carry, lift, loosen, push, and pull various mechanical and automotive parts and equipment, and use hands to finger, handle, reach, tighten, feel or operate objects, hand and power tools, or controls. Frequent lifting and/or moving of objects up to 50 pounds and occasional moving of objects up to 100 pounds. Specific vision abilities required include close vision, color vision, and the ability to adjust focus. Hearing acuity to sufficiently be able to differentiate subtle changes in engine sounds. Position must be able to communicate over the noise of engines and motors.

In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations. Incumbents and individuals who have been offered employment are encouraged to discuss potential accommodations with the employer.

Working Conditions:

Work is performed under the following conditions.

Most of the work is performed outside in all types of weather. Frequent exposure to outside conditions such as extremes of hot and cold, wet and/or humid conditions, dust, grease, fumes, and toxic or caustic chemicals. Incumbents frequently work near moving mechanical parts and are exposed to working near or around loud engine noises. Exposure to sharp objects, pinch points, and moving objects and vehicles is common. Occasionally assigned to work independently in isolated geographic areas.