

Position opens: Through Summer

## **Elko County Human Services Employment Opportunity Announcement**

**POSITION:** Jackpot Recreation Center – Seasonal Lifeguard

**SALARY:** \$8.25 per hour – not to exceed 1039 hours per year

**APPLICATION DEADLINE:** First review of applications – May 18, 2018  
Positions open through Labor Day

Grade - 999

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The Jackpot Recreation Center is seeking responsible, energetic individuals to assist in the daily operations of the aquatic facility. Responsibilities include supervising the pool area when in use, promoting patron enjoyment, enforcing rules and regulations pertaining to pool operation and safety. Maintains standards of facility sanitation, assisting with cleaning and general maintenance of the facility.

All interested applicants will be required to pass the attached pre-course skills checklist by the application deadline in order to be considered for employment. Candidates may contact Beth Lamb to schedule the pre-course skills test. The successful candidate must also pass a background check and pre-employment alcohol and substance abuse screening.

Interested applicants should fax or e-mail a completed Elko County application to the **Elko County Human Resources Department**. **Applications not submitted to Human Resources will not be considered.**

Obtain an application from:           Jackpot Recreation Center  
  2395 Progressive Drive  
  Jackpot, NV 89825  
  (775) 755-2653

~OR~

Elko County Human Services  
540 Court Street, Suite 105  
Elko, Nevada 89801  
(775) 738-4375  
Fax - (775) 738-5984  
E-mail – [aosborne@elkocountynv.net](mailto:aosborne@elkocountynv.net)

Or on-line at:                           [www.elkocountynv.net](http://www.elkocountynv.net)

**Elko County is an Equal Opportunity Provider and Employer**

**In compliance with applicable laws, reasonable accommodation may be provided for qualified individuals with a disability who require and request such accommodations.**

## LIFEGUARDING PRECOURSE SKILLS CHECKLIST

	NAME OF PARTICIPANT									
	1.	2.	3.	4.	5.	6.	7.	8.	9.	10.
<b>LIFEGUARDING COURSE AND WATERPARK SKILLS MODULE</b>										
<p><b>1. Swim 300 yards continuously demonstrating breath control and rhythmic breathing.</b></p> <ul style="list-style-type: none"> <li>■ Candidates may swim using the front crawl, breaststroke or a combination of both but swimming on the back or side is not allowed.</li> <li>■ Swim goggles may be used.</li> </ul>										
<p><b>2. Tread water for 2 minutes using only the legs.</b></p> <ul style="list-style-type: none"> <li>■ Candidates should place their hands under the armpits.</li> </ul>										
<p><b>3. Complete a timed event within 1 minute, 40 seconds.*</b></p> <ul style="list-style-type: none"> <li>■ Starting in the water, swim 20 yards. The face may be in or out of the water. Swim goggles are not allowed.</li> <li>■ Surface dive, feet-first or head-first, to a depth of 7 to 10 feet to retrieve a 10-pound object.</li> <li>■ Return to the surface and swim 20 yards on the back to return to the starting point with both hands holding the object and keeping the face at or near the surface so they are able to get a breath. Candidates should not swim the distance under water.</li> <li>■ Exit the water without using a ladder.</li> </ul>										

\* When teaching the Lifeguarding course, if the pool has a maximum depth of 6 feet, an alternate timed event can be used as part of the prerequisite swimming skills evaluation. All other class activities must be taught in water depth as described in the activity or skill session directions.



**ELKO COUNTY  
HUMAN SERVICES**  
571 Idaho Street  
Elko, NV 89801  
775.738.4375  
775.738.5984 (fax)

**Job Code: 23901  
Date Est.:  
Last Rev.: 12/2015  
FLSA: Non-exempt  
Probation: N/A**

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## **PART – TIME LIFEGUARD**

### **DEFINITION**

Under direct supervision, enforces water safety regulations and oversees swimmers at swimming facility, promoting patron health, enjoyment, and safety.

### **DISTINGUISHING CHARACTERISTICS**

This is a part-time, entry level position. Part-time Lifeguards will report to the Recreation Program Operations Supervisor. In the supervisor's absence, the employee will report to the Recreation Programs Operations Assistant. This position will not exceed more than 1039 hours annually.

This position has been identified as affecting public safety. Persons offered employment in this position are required to pass a pre-employment screening for alcohol and controlled substance as well as random screening in accordance with Elko County policy.

### **EXAMPLES OF DUTIES**

- Enforces rules and regulations pertaining to pool operation and safety and supervises pool areas when in use.
- Administers first aid and/or CPR as needed; performs water rescue functions.
- Functions as a crew member within an emergency plan for the handling of accidents in pool areas.
- Maintains standards of facility sanitation, assisting with cleaning and general maintenance of the facility.
- Checks visitors into the swimming facility and collects fees.
- Attends meetings and training sessions as required.
- Responds to public inquires in a courteous manner; provides information within the area of assignment; resolves complaints in an efficient and timely manner.
- Maintains proper physical fitness, mental alertness, and readiness to handle emergencies.

## **QUALIFICATIONS**

### KNOWLEDGE OF:

- Life saving and water techniques.
- First aid and CPR procedures.
- Rules and regulations pertaining to swimming pool facility.
- Pool equipment operation and health standards.
- Swimming and water safety instruction techniques.
- Occupational hazards and standard safety practices.

### ABILITY TO:

- Swim with proficiency and endurance.
- Perform first aid and CPR.
- Perform lifeguarding observation and water rescue techniques.
- Recognize emergency and dangerous situations and react quickly and calmly.
- Understand and follow oral and written instructions.
- Respond to requests and inquiries from the general public and employees.
- Enforce established policies, rules, and regulations.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

## **LICENSES OR CERTIFICATES**

- Lifeguard Certification within 30 days of employment
- Must pass pre-course skills checklist prior to employment
- Valid Nevada Driver's License preferred

## **OTHER REQUIREMENTS**

### EXPERIENCE AND TRAINING

Any combination of training, education, and experience that would provide the required knowledge, skills, and abilities. A typical way to gain the required knowledge, skills, and abilities is:

Formal or informal education or training which ensures the ability to read, interpret, and write at a level necessary for successful job performance.

## PHYSICAL DEMANDS

The physical and mental/intellectual requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.

Strength and stamina to constantly position self in stationary position for long periods of time. Dexterity and ability to move on slippery and uneven surfaces. Strength and ability to maintain sustained physical exertion. Ability to observe and detect swimmers in distress and efficiently perform rescue techniques. Ability to tolerate exposure to constant noise, solvents, and chemicals. Strength, dexterity, and ability to transport up to 50 pounds frequently; over 50 pounds with proper equipment or assistance. The ability to interact professionally, communicate effectively, and exchange information accurately with all internal and external customers.

In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations. Incumbents and applicants are encouraged to discuss potential accommodations with the employer.

## WORK ENVIRONMENT

Work is performed under the following conditions:

Outside environment includes exposure from cool temperatures to extreme heat, wind, wet and/or humid conditions. Occasional exposure to hazardous conditions/situations including toxic fumes or caustic chemicals. Frequent contact with members of the public by responding to requests for service and assistance; occasionally dealing with difficult or emotional situations; frequent interruptions and works closely with others. The noise level is usually moderately to extremely loud.