

Minutes of the Elko County Library Board

November 19, 2013

Date, Time, and Place

The meeting was called to order on Tuesday, November 19, 2013 at 4:03 pm in the meeting room of the Elko County Library with Lynne Volpi presiding.

Attendance

Russ Orr, Wendy McClure-Porter, Lynne Volpi, and Lane Diedrichsen were present. Lora Minter and Commissioner Jeff Williams were unable to attend. Library Director Jeanette Hammons was present.

Public Comment

There was no public comment.

Minutes

Orr motioned to approve the October 2013 minutes with a second by McClure-Porter. Unanimous, McClure-Porter and Orr were the only two of the three Board members present from the October meeting so were the only ones that could vote. Motion carried.

Claims

McClure-Porter motioned to approve the claims from 11/12/13 with a second by Diedrichsen. Unanimous, Volpi voted aye. Motion carried.

Operating Report

Hammons reported:

- **Donations**

- ✓ ***Mildred S. Huber donation***

The Jackpot Branch Library received a donation of \$22,455.80 from the Mildred S. Huber estate. The donation was deposited into the Wells Fargo Gift Account. Hammons will meet with the Branch and School Librarian as well as the Principal to ascertain the needs for the Jackpot Branch Library.

- ✓ ***Levenger Foundation donation***

The West Wendover Branch Library received a donation of \$1,000 from the Levenger Foundation. The donation was deposited into the Wells Fargo Gift Account. A new desk was purchased as the old one was falling apart.

- **Programming**

- ✓ ***Youth Services***

- Story Time is on-going.
 - Crafts were scheduled twice a month for November and December.
 - Book Fair was very successful.
 - Outreach programming has skyrocketed! ABC Preschool, Southside 3rd graders, Family Resource Center, Cub Scouts, and four classes from the Charter School have all scheduled special sessions with the Youth Services Librarian.
 - Festival of Trees will have two days (December 3 & 4) of Kindergarten Story time provided by the Youth Services Librarian.
 - Family Gingerbread House contest will begin December 2, 2013. Area businesses have donated prizes.
 - A Visit with Santa will take place Friday, December 20, 2013.
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- **Staff**
 - ✓ Nothing new to report.
- **Facilities**
 - ✓ **McClure-Porter motioned to approve an early closure of 5:00 pm for all Elko-Lander-Eureka County Library System's facilities on Tuesday, December 24, 2013 and Tuesday, December 31, 2013 unless the County approves an earlier release for County offices then the library facilities will close at the earlier time. Diedrichsen seconded the motion. Unanimous, Volpi voted aye. Motion carries.**
- **Services**
 - ✓ **Adult Services**
 - Food for Fines started November 1, 2013. Up to \$10 of overdue fines may be waived if patrons bring in non-perishable food items. To date about \$300 has been waived and we have collected 219 pounds of food. The library has partnered with F.I.S.H. this year. Discussion on past partners took place.
 - Pets Caught Reading winners are Manuel Valtierra for the Adult category; Katelyn Nester for the Junior category; and Mackenna Higgins for the Youth category.
 - White Table display has been up for three weeks. It will be taken down this Friday, November 22, 2013.
 - Sugar Plum Tree will be delivered Wednesday, November 20, 2013 by BLM. Names will be available Monday, November 25, 2013. The library is partnering with NYTC, Highland Manor, Elko County Social Services, and Green Acres/Cimarron West.
- **Other Matters of Interest**
 - ✓ **Grants**
 - Collection Development funds will be used to purchase popular authors and titles in eBook format.
 - LSTA
 - Mini grant: Cypress Resume is a program that generates resumes for individuals that are non-writers by offering over 18,000 detailed oriented skill statements to select from.
 - Competitive grant: Early Learning and Literacy for Northeastern

Nevada

- ✓ **Morgan Stanley**
 - The funds from the Morgan Stanley CD were added to the Elko Federal Credit Union CD.
- ✓ **Friends**
 - The Friends were selected as a Charitable Recipient for the Festival of Trees this year. They are donating two wreathes to be auctioned off and will be volunteering during this event.
 - The annual Donation Letters will be going out this week and next week.

**Trustee
Business**

Updates from Board Members

- Throughout the meeting, Volpi recommended stories be submitted to the Free Press as a way to make the public aware of the donations received, grants submitted, and programming.

Other Matters of Interest

- None
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**Public
Comment**

There was no public comment.

Adjournment

McClure-Porter motioned to adjourn the meeting at 4:37 pm with a second by Diedrichsen. Unanimous, Volpi voted aye. Motion passes. The next meeting is scheduled for December 17, 2013 immediately after the Law Library Board meeting.

DRAFT VERSION: HAS NOT BEEN APPROVED BY THE BOARD