

Minutes of the Elko County Library Board

November 17, 2009

Date, Time, and Place: The meeting was called to order at 4:05 pm in the meeting room of the Elko County Library with Lora Minter presiding.

Attendance: Lora Minter, Wendy Porter, Brent Chamberlain, and Heather Trujillo were present. Lynne Volpi and Commissioner Sheri Eklund-Brown were unable to attend. Library Director Jeanette M. Hammons was present. Audience: Laura Oki.

Minutes: **Porter motioned to approve the October, 2009 minutes. Second by Minter. Unanimous, motion carried.**

Claims: **Porter motioned to approve the October 2009 claims. Second by Trujillo. Unanimous, Minter voted aye. Motion carried.**

Library Operating Report:

1. Grants Update:
 - LSTA grants are being finalized with the last of the requested information coming in daily.
 - Gates grant materials have been purchased with the inventory and report having been completed.
 - Bookmobile GIA letter for \$16,900 from the Federal Government has been received.
 - Bookmobile GIA letter for \$39,154 from the state has been received. They are splitting the monies again this year. The second half will be available in February dependent upon the state finances. This is now being tied to the State Minimum Requirements for Public Libraries.
2. Christmas and New Year's are on a Friday this year. A request has been made for closing the library on these two days. The library is the only county department that is open on Saturdays. It would affect 1 full time and 2 part time staff. (557/361----786/574)

Chamberlain motioned to close the library on Saturday December 26, 2009 and Saturday January 2, 2010. Second by Porter. Unanimous, Minter voted aye. Motion carries.

3. Technology update:
 - Phone System-we may be able to go on to the county system after the other departments are moved into the new building. We just have to wait and see.
 - We currently get our Internet via a shared T1 line. We share the cost of this with Humboldt and Churchill counties. We are doing away with this shared line. We are researching alternative means of obtaining Internet access. A decision will be made within the next two weeks with the T1 line completely gone by the end of the year.
4. Budget recommendations: These are very preliminary! I just wanted to get a head-start on it since I don't know if the move will push things forward or backwards for Admin! ½ of the Bookmobile Driver's wages and salaries, increase in postage, increase in Books/Subscriptions, normal pay increase for part time and full time staff, increase in Computer Expense line item. I will look at the utilities as the time draws nearer to when the budgets have to be submitted.

5. Other matters of interest:

- Carlin has been reimbursed for \$20,000 towards the foundation of the new branch facility. These monies had been donated by Newmont and Barrick.
- I will be on the Statewide Resource Sharing Advisory Committee and possibly the committee to review the minimum standards, particularly #8.
- Talking Points for the Board-I am currently updating the Power Point that we have used in the past. New statistics need to be added to reflect current information. It will be ready for the December meeting.
- The Sugar Plum Tree will be delivered November 23.
- The "Read the Books" database subscription will not be renewed. The School District librarians have indicated that it is no longer needed.
- Information on the Spring Creek Middle School Library was presented. Heather Usko is the librarian. They have over 9,000 titles with 5700 Accelerated Reader titles. Circulation statistics are better than they have ever been according to Usko.
- The Soroptomists have donated \$400 towards a new program "Gaming in the Library".
- Oki updated the Board on The Friends of the Library business. They are preparing their annual donation letters. They will go out by the end of this week.

Trustee Business:

Updates: **Trujillo** informed the Board that they did not get the Wal Mart grant for the new branch building. **Minter** asked that Audio statistics be brought to the next meeting.

Discussion regarding the meeting day and time took place. It was determined that the Board would meet on the second Monday of the month at 4:00 pm.

Public Comment: None

Adjournment: **Porter** motioned to adjourn. **Second by Trujillo. Unanimous, Minter voted aye. Motion carried.**

The Elko County Library Board of Trustees' meeting was adjourned at 4:50 pm. **The next scheduled meeting is December 14, 2009 at 4:00 pm.**