

# Minutes of the Elko County Library Board

December 20, 2011

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**Date, Time,  
and Place**

The meeting was called to order on Tuesday December 20, 2011 at 4:05 pm in the meeting room of the Elko County Library with Wendy McClure-Porter presiding.

**Laura Oki entered the meeting at this time.**

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**Attendance**

Wendy McClure-Porter, Russ Orr, Lane Diedrichsen, Lynne Volpi, Lora Minter and Commissioner Jeff Williams were present. Library Director Jeanette Hammons was present. Audience: Laura Oki.

**Public  
Comment**

Commissioner Williams explained to the Board about the County's proposed rehire policy and how it may or may not affect the library. He will keep the Board informed of any developments.

**Minutes**

**Orr motioned to approve the November 15, 2011 minutes with a second by Volpi. Unanimous, McClure-Porter voted aye. Motion passed. Minter abstained.**

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**4:11 pm Diedrichsen entered the meeting at this time.**

**Claims**

**Volpi motioned to approve the 11/29/11 and 12/13/11 claims with a second by Orr. Unanimous, McClure-Porter voted aye. Motion carried.**

**Operating  
Report**

**Hammons reported:**

**1. Programming**

Family Gingerbread Creation Contest

Yong Pratt-Perpetual Motion Academy of Arts sponsored it  
15 entries

Santa's Visit

397 attendees

Gave away books and bendable toys

Legos

Patrons have requested a contest so look for it January/February time frame

Visiting Author

M.J. Hill from Battle Mountain-Jade first title in a vampire series

Communities in Schools

Over 211 pounds of food was donated to their Hunger Prevention Program through Food for Fines

Sugar Plum Tree

County -59

NYTC -18

Green Acres - 8

Manor -65

**150 Total names on the tree (7 months-96 years old)**

**2. Staff**

Our current Bookkeeper has given her notice. Her last day will be December 30. 25 applications were received and 7 were interviewed on Friday and Monday. No one has been selected yet.

We are losing all substitutes in Battle Mountain. They are moving. There is someone lined up.

**3. Facility**

Nothing to report.

**4. Services**

**Holiday titles** were purchased for the **Downloadables** through the Collection Development Grant (\$5,585).

The **Elko County Library Book Club** meets the first Monday of each month.

We have received the Grant in Aid Award letter for the **State Bookmobile funds** (\$68,979)

Hammons informed the Board that the **Tri-County Needs Assessment Grant** has been started. We are working with a different company. The original grant did not include the Strategic Plan/Master Plan. She believes this company will serve the library very well in completing this required document. They have strong feelings about doing this step. They have indicated that the additional cost would not exceed \$15,000.

**Minter motioned to approve the expenditure of not more than \$15,000 for the Singer Group to include the Strategic Plan document as part of the Tri-County Needs Assessment. Monies will be taken from the Lander and Eureka County Contract Fee line item for this Fiscal Year. A second was given by Orr. Unanimous, McClure-Porter voted aye. Motion carried.**

**The allCIRC** was purchased with an LSTA grant for just under \$20,000. We are beginning to have issues with it and our maintenance agreement is almost up. They have provided us with an outstanding offer to upgrade to their newest system for \$2,887. We will be receiving an entirely brand new system for a fraction of the cost.

**Minter motioned to approve expending \$2,887 for swapping out the old AllCIRC System for the new one. Monies will be taken from the General Memorial Account. A second was given by Diedrichsen. Unanimous, McClure-Porter voted aye. Motion carried.**

Hammons informed that Board that a local non-profit organization had requested the use of the Meeting Room for the first three Mondays of each month. She explained this is against the Meeting Room Policy. After much discussion, the Meeting Room Policy will remain as is.

**5. Extension**

We received notification from Tuscarora that “current discontinuance study of the Post Office has been cancelled.” The Post Office will remain open for business.

**6. Other Matters of Interest**

➤ Volpi requested that an update on the Friends activities be included on future agendas. Oki explained the Donation letters that the Friends sent out every November.

• **Updates from Board members**

✓ None

• **Other matters of Interest**

✓ Hammons reviewed the County changing all Board terms to end in December.

✓ She informed the Board of Lane Diedrichsen’s reappointment.

✓ She reviewed Board contact information.

**Trustee  
Business**

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**Public  
Comment**

There was no public comment.

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**Adjournment**

The meeting was adjourned at 5:14 pm. The next meeting is scheduled for January 17, 2012 @ 4:00 pm.

**DRAFT VERSION: HAS NOT BEEN APPROVED BY THE BOARD**