

Minutes of the Elko County Library Board

March 20, 2012

Date, Time, and Place

The meeting was called to order on Tuesday March 20, 2012 at 4:07 pm in the meeting room of the Elko County Library with Wendy McClure-Porter presiding.

Attendance

Wendy McClure-Porter, Russ Orr, Lane Diedrichsen, and Commissioner Jeff Williams were present. Lora Minter and Lynne Volpi were unable to attend. Library Director Jeanette M. Hammons was present. Audience: Laura Oki

Public Comment

There was no public comment.

Minutes

Orr motioned to approve the February 21, 2012 minutes with a second by Diedrichsen. Unanimous, McClure-Porter voted aye. Motion passed.

Claims

Diedrichsen motioned to approve the 2/21/12 and 3/6/12 claims with a second by Orr. Unanimous, McClure-Porter voted aye. Motion carried.

Operating Report

Hammons reported:

1. Programming
 - ✓ Mary Jo's Scholastic Book Fair will be running from March 26-April 7.
 - ✓ The Spring EGGstravaganza will be held April 6.
 - ✓ Job Connect will be conducting their next workshops April 11 & 18.
2. Staff
 - ✓ An accommodation in hours is being made for a staff person recovering from an illness.
3. Facility
 - ✓ There was a leak in the roof over the weekend. Buildings and Grounds was called in. Discussion followed on the age of the roof and any warranty on it. Commissioner Williams will talk to Rob Stokes to see if he has any additional information on it.
 - ✓ Buildings and Grounds was shown the "bubbling" paint on the wall in the meeting room. Board members asked if a change can be made to the budget for these issues. Hammons stated that no figures or other information has been provided to her from Buildings and Grounds.
4. Services
 - ✓ Needs Assessment
 - The survey has been finalized and has been sent to the printers. To save money, staff will be folding and stuffing. Any help from the Board would be appreciated. April 2 is the mail date for the survey.
 - Stakeholders have been scheduled for their phone calls.

- Letters to the Steering Committee will go out tomorrow.
 - Marketing: Flyers will be sent to all the Branches regarding the Focus Groups and surveys. KENV is scheduled for April 3. PSAs will be going out to all radio stations. An article will be sent to the Elko Daily Free Press, Elko Independent, and Everything Elko.
5. Friends of the Library-Oki stated the group's efforts are right on track for "Just Desserts". She thanked the Board for selling tickets to the event. She informed the Board of the monetary donations that have been received to date and Silent Auction items have been coming in.
 6. Elko County Library Budget
 - ✓ The Library, Law Library, and Jackpot budget requests were submitted to Admin. A meeting was held with Cash Minor, Debbie Armuth, and Kathy Long. Debbie Armuth indicated that the requests "seemed doable". The only request that was not specifically discussed with the Board was the "Other Contractual" but falls under last month's motion (**budget with possible changes due to additional research and information received from the County**). The Cooperative Libraries Automated Network (CLAN) budget was increased this year and that was approved on March 8. A request of \$3,000 was put in the budget for this.
 7. Other Matters of Interest
 - ✓ A request to the County Commissioners to Proclaim the week of April 8-14 as National Library Week and Wednesday April 11 as National Bookmobile Day was submitted. This will take place during the April 4 County Commissioners' Meeting. Your attendance would be greatly appreciated.
 - ✓ I will need "bailed out" for Jerry's Kids on April 5!!!
 - ✓ Dixie Botsworth donated \$250 for Kindle eBooks.
 - ✓ 100 Totes2Go bags were received. This company is supposed to be sending bags to each of our branches. They have indicated for over a year that we should be receiving our bags soon. With Elko receiving theirs, hopefully this means the branches should be getting theirs soon also. We do not pay anything for these bags. The company solicited donations from the merchants displayed on the bags.

**Trustee
Business**

- Updates from Board members
 - ✓ Commissioner Williams provided information on the County's Rehire Policy. It is on the Commissioners' agenda for Thursday, March 21 for approval.
- Other matters of Interest
 - ✓ None

**Public
Comment**

There was no public comment.

Adjournment

The meeting was adjourned at 4:58 pm. The next meeting is scheduled for April 17, 2012 @ 4:00 pm.

DRAFT VERSION: HAS NOT BEEN APPROVED BY THE BOARD