



Elko County

Building & Safety Division

540 Court Street, Suite 104, Elko, Nevada 89801
(775) 738-6816, Fax (775) 738-4581
www.elkocountynv.net

Foundation Only Permit

Issuance of a “Foundation Only” permit as per section 303.1 of the Uniform Administration Code. The Building Official may issue a permit for part of the building (determined on a case-by-case basis) before the entire building permit has been approved. Elko County’s policy will include a process for “foundation only” permitting. The plan review of the foundation permit is limited and the applicant assumes the risk of the possible modifications that may result from the plan review of the entire project. Elko County does not make any assurances based on the issuance of a foundation permit, that the permit for the entire building or structure will be granted.

The following is the Elko County Building & Safety Division’s minimum requirements for the submittal of plans and the procedure for the issuance of a “**Foundation Only Permit**”:

1. The plans submitted must be labeled “Foundation Only Permit”.
2. A separate permit may be issued for the foundation portion from the overall project. The fees for the permit will be based on the contract valuation for the foundation on Commercial/Industrial projects and per square foot valuation for residential projects.
Note: Foundation only permit fees are separate fees from the permit fees for the entire building project.
3. The following number of sets of plans shall be submitted;
 - Commercial/Industrial projects shall submit four (4) complete sets as listed below with a minimum of two (2) of the sets to be wet stamped and signed by the professional designer, the two (2) additional complete sets may contain copied stamps and signatures to be used as reference plans.
 - Residential projects shall submit two (2) complete sets as listed below.
4. The “**Foundation Only Permit**” plans shall include but are not limited to the following:
 - Accurate plot plan as listed in the appropriate checklist for the type of project
 - Complete sets of the wet stamp and signed foundation plans and calculations (when applicable)
 - Floor Plans, including brace wall line locations
 - Floor Framing Plans
 - Roof Framing Plans

- Elevation drawings
- Cross-sectional drawings
- FEMA requirements (if applicable)
- Nevada State Health Permit
- Architectural Review Committee approval's (applicable in accordance with ordinance 4-9-4)
- Applicant must submit the "Hold Harmless Agreement" form attesting that the applicant and/or owner understands that Elko County does not make any assurances based on the issuance of the Foundation Only Permit that the permit for the entire building or structure will be granted.

This policy is intended to allow the Contractor or Owner to begin the construction where weather and other factors may hinder the start of the overall project and bring costly delays.

Reason for requesting a Foundation Only Permit:

Applicant's Signature: _____

Approved: _____, 20____

Disapproved: _____, 20____

Reason: _____

Hold Harmless Agreement “Foundation Only Permit”

Date: _____, 20____

**Elko County Building & Safety Division
540 Court St., Suite 104
Elko, Nevada 89801**

This letter is for clarification of the liability of Elko County regarding the issuance of a
“Foundation Only Permit” for permit number: _____ - _____ located at _____
_____ :

The “Contractor or Owner” hereby agrees that the said permit is a preliminary permit and any subsequent requirements by the County upon further review of the plans for additional footings, hold downs or grading alterations shall be the sole responsibility of the Contractor of Record or Owner.

The “Contractor or Owner” further acknowledges that they shall install any subsequent alterations required by the Code at their own cost, in order to comply with the “Final Approved Plans” of the overall project, and they shall hold the County harmless for any discovery of said requirements between the issuance of the “Foundation Only Permit” and the “Final Approved Plans” and permit.

Sincerely,

Contractor/Owner Name _____

Contractor/Owner Signature _____

Contractors License Number **NV:** _____

File: ____ - ____

Note: Permit Technician shall make record of this agreement in the permit tracking system.