

**ELKO COUNTY  
CERTIFICATE OF BUSINESS: FICTITIOUS FIRM NAME**

*\*THIS CERTIFICATE EXPIRES 5 YEARS FROM FILE DATE\**

New Filing    Renewal

THE UNDERSIGNED do(es) hereby certify that I AM / WE ARE / IT IS a  
*(circle one above)*

Sole Proprietorship / Proprietorship / Partnership / General Partnership / LLC / LLP / Corporation / Trust  
*(circle one above)*

conducting a \_\_\_\_\_  
*(type of business)*

business at \_\_\_\_\_ / \_\_\_\_\_,  
*(physical address) (mailing address)*

under the fictitious firm name of \_\_\_\_\_  
*(name of business)*

with a telephone number of \_\_\_\_\_ and that said firm is composed of the following persons whose name(s), address(es), and phone numbers or legal entity on file with the Nevada Secretary of State with the signing officer's name and title, are as follows, to-wit:

Name _____	Name _____
Address _____	Address _____
City/State _____	City/State _____
Phone No. _____	Phone No. _____

ESTABLISHED SINCE \_\_\_\_\_ IN ELKO COUNTY SINCE \_\_\_\_\_

WITNESS my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
*(Signature of owners, partners or authorized officer)*

STATE OF NEVADA,   )  
COUNTY OF ELKO.   )

On this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, before me, \_\_\_\_\_,  
a Notary Public in and for the said County and State, residing therein, duly commissioned and sworn, personally appeared \_\_\_\_\_ and known to me to be the person(s) whose name(s) subscribed to the within Instrument, and acknowledged to me that they executed the same freely and voluntarily and for the uses and purposes therein mentioned.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official stamp at my office in the County of Elko the day and year in this certificate first above written.

\_\_\_\_\_  
Signature of Notary

***If submitted by mail, please send the original, two copies, a self-addressed, stamped envelope and the \$25.00 filing fee to:  
Elko County Clerk, 550 Court Street, 3<sup>rd</sup> Floor, Elko, Nevada 89801***

**\*\*\*PLEASE NOTE THE ELKO COUNTY CLERK'S OFFICE DOES NOT NOTARIZE DOCUMENTS\*\*\***

**PURSUANT TO NRS 602.010 EVERY PERSON (OR ENTITY) DOING BUSINESS IN THIS STATE UNDER AN ASSUMED OR FICTITIOUS NAME THAT IS IN ANY WAY DIFFERENT FROM THE LEGAL NAME OF EACH PERSON WHO OWNS AN INTEREST IN THE BUSINESS MUST FILE WITH THE COUNTY CLERK OF EACH COUNTY IN WHICH THE BUSINESS IS BEING CONDUCTED A CERTIFICATE CONTAINING THE INFORMATION REQUIRED BY NRS 602.020.**

*The purpose of the fictitious name statute is to prevent fraud and to inform the public of the true identity of those with whom the public conducts business.*

**TO COMPLETE THE OWNER SECTION, IF AN OWNER IS:**

**INDIVIDUAL(S):** State full name and street address. All owners must be listed and sign.

**GENERAL PARTNERSHIP:** State full name and street address of each partner. Each partner must sign.

**LIMITED LIABILITY COMPANY:** State the full limited liability company name and address. State the name and title of the managing partner signing for the LLC. *Nevada LLCs must be on file with the Secretary of State.*

**LIMITED PARTNERSHIP:** State the full limited partnership name and address. State the name and title of the general partner signing for the LLC. *Nevada limited partnerships must be on file with the Secretary of State.*

**CORPORATION:** State the full corporate name and address. State the name and title of the officer signing for the corporation. *Nevada corporations must be on file with the Secretary of State.*

**TRUST:** State full name of the trust. State the name and street address of each trustee, and designate "trustee" after each name. All trustees must sign.

**BUSINESS TRUST:** State full name of the business trust. State the name and street address of each trustee. All trustees must sign. *Nevada business trusts must be on file with the Secretary of State.*

**PERSONS SIGNING THE CERTIFICATE ON BEHALF OF AN ENTITY MUST HAVE AUTHORITY TO BIND THE OWNER TO A CONTRACT PER NRS 602.020(2)(a)(2). ALL SIGNATURES MUST BE NOTARIZED**

#### **HELPFUL INFORMATION**

- \* Multiple owners must all be listed and all sign on the same document.
- \* All Nevada corporations, limited liability companies, business trusts, limited partnerships and non-profit organizations must be on file with the Secretary of State of Nevada and must be in "good standing" status.
- \* Post Office boxes and private mail boxes/drops cannot be used in lieu of a street address.
- \* It is suggested that contractors have name approval by the Nevada Contractor's Board prior to this filing.
- \* Insurance businesses must have the required licensing, or an application pending, with the Nevada Division of Insurance prior to this filing.
- \* Finance related businesses must have the required licensing, or an application pending, with the Nevada Division of Financial Institutions prior to this filing.

**Our office encourages all persons or entities doing business in the State of Nevada to contact the Nevada Secretary of State's Office at [www.nvsos.gov](http://www.nvsos.gov) for information regarding Nevada State Business Licenses.**

**IF YOU HAVE QUESTIONS PLEASE CALL (775) 753-4600**